

Course Title	Course Hours	CEU Value
401(k) Basics	3	0.3
401(k)s For Dummies: 1 401(k) Plan Basics	3	0.3
A+ For Dummies: 1 Computer Basics	3	0.3
A+ For Dummies: 2 Bus Structures and Microprocessors	3	0.3
A+ For Dummies: 3 Memory and Data Storage	3	0.3
A+ For Dummies: 4 Powering and Disassembling the PC	4	0.4
A+ For Dummies: 5 Input and Output	3	0.3
A+ For Dummies: 6 Printers and Portable Systems	2	0.2
A+ For Dummies: 7 Keeping the PC Running	3	0.3
A+ For Dummies: 8 OS Basics and Windows 95, 98, and Me	4	0.4
A+ For Dummies: 9 Windows 2000 and XP	3	0.3
A+ For Dummies:10 Networking	4	0.4
A+ For Dummies:11 Working on the Network and Internet	3	0.3
A+ For Dummies:12 Practice Exam	3	0.3
Access 97: 1 Getting Started	4	0.4
Access 97: 2 Using a Database	4	0.4
Access 2000 MOUS: 1 Creating Databases	3	0.3
Access 2000 MOUS: 2 Building Tables	4	0.4
Access 2000 MOUS: 3 Modifying Tables	4	0.4
Access 2000 MOUS: 4 Sorting and Filtering	3	0.3
Access 2000 MOUS: 5 Relationships & Queries	4	0.4
Access 2000 MOUS: 6 Building Forms	2	0.2
Access 2000 MOUS: 7 Producing Reports	3	0.3
Access 2000 MOUS: 8 Advanced Tasks	2	0.2
Access 2002: 1 Creating Databases	3	0.3
Access 2002: 2 Building Tables	2	0.2
Access 2002: 3 Modifying Tables	3	0.3
Access 2002: 4 Sorting and Filtering	3	0.3
Access 2002: 5 Relationships & Queries	4	0.4
Access 2002: 6 Building Forms	2	0.2
Access 2002: 7 Producing Reports	3	0.3
Access 2002: 8 Advanced Tasks	2	0.2
Access 2003: 1 Introduction to Access	2	0.2
Access 2003: 2 Designing and Building Tables	3	0.3
Access 2003: 3 Enhanced Tables and Datasheets	3	0.3
Access 2003: 4 Searches and Queries	3	0.3

Access 2003: 5 Advanced Queries and Calculations	3	0.3
Access 2003: 6 Access Report System	5	0.5
Access 2003: 7 The Internet, Forms, and the Analyzer	3	0.3
Access 2003 For Dummies: 1 Introduction to Access	2	0.2
Access 2003 For Dummies: 2 Designing and Building Tables	3	0.3
Access 2003 For Dummies: 3 Enhanced Tables and Datasheets	3	0.3
Access 2003 For Dummies: 4 Searches and Queries	3	0.3
Access 2003 For Dummies: 5 Advanced Queries and Calculations	3	0.3
Access 2003 For Dummies: 6 Access Report System	5	0.5
Access 2003 For Dummies: 7 The Internet, Forms, and the Analyzer	3	0.3
Basics of Business Math: 1 Fractions	4	0.4
Basics of Business Math: 2 Decimals	4	0.4
Basics of Business Math: 3 Calculator	3	0.3
Basics of Business Math: 4 Equations	4	0.4
Basics of Business Math: 5 Percents	2	0.2
Basics of Business Math: 6 Reports	2	0.2
Budgeting and Saving: 1 Confronting Debt	3	0.3
Budgeting and Saving: 2 Eliminating Debt	3	0.3
Budgeting and Saving: 3 Banking Basics	3	0.3
Budgeting and Saving: 4 Choosing Bank Accounts	3	0.3
Budgeting and Saving: 5 Planning Your Retirement	3	0.3
Budgeting and Saving: 6 Making 401(k) Plans Work	3	0.3
Budgeting and Saving: 7 Exploring Investment Options	3	0.3
Business Communication: 1 Writing Skills	4	0.4
Business Communication: 2 Forms of Writing	4	0.4
Business Communication: 3 Documentation	4	0.4
Business Management: 1 Pressure	3	0.3
Business Management: 2 The Three C's	3	0.3
Business Management: 3 Visualization	3	0.3
Business Management: 4 Stress Management	3	0.3
Business Management: 5 Project Management	3	0.3
Business Management: 6 Project Resources	3	0.3
C in 21 Days: Week 1	10	1
C in 21 Days: Week 2	10	1
C in 21 Days: Week 3	10	1
CCDA: 1 Internetworking Review	3	0.3
CCDA: 2 LAN Networking	4	0.4

CCDA: 3 WAN Networking	3	0.3
CCDA: 4 Introduction to Design	3	0.3
CCDA: 5 Examining Existing Networks	3	0.3
CCDA: 6 Designing LANs	4	0.4
CCDA: 7 Designing WANs	3	0.3
CCDA: 8 Design Issues	4	0.4
CCDA: 9 Optimizing by Design	2	0.2
CCDA:10 Testing and Managing	3	0.3
CCNA: 1 OSI Reference Model	4	0.4
CCNA: 2 Networks and Data Transfer	4	0.4
CCNA: 3 Local Area Networking	4	0.4
CCNA: 4 Wide Area Networking	4	0.4
CCNA: 5 Using a Router	4	0.4
CCNA: 6 Introduction to IOS	4	0.4
CCNA: 7 IOS Configuration	4	0.4
CCNA: 8 Network Management	4	0.4
CCNA: 9 Bridges and Switches	4	0.4
CCNA:10 TCP/IP Networking	4	0.4
CCNA:11 IP Addressing	4	0.4
CCNA:12 IP Routing	4	0.4
CCNA:13 IPX Networking	4	0.4
CCNA:14 Network Security and Control	4	0.4
CCNA:15 Additional Configurations	5	0.5
CCNA:16 Exam Preparation 1	4	0.4
CCNA:17 Exam Preparation 2	4	0.4
CCNA:18 Numbering Systems	4	0.4
CICS/ESA: 1 Fundamentals	3	0.3
CICS/ESA: 2 Programming Basics	2	0.2
CICS/ESA: 3 Advanced Programming	2	0.2
CICS/ESA: 4 Defining Maps	2	0.2
CICS/ESA: 5 Generating Maps	3	0.3
CICS/ESA: 6 Using Maps	3	0.3
CGI/Perl: 1 Getting Familiar with Forms	4	0.4
CGI/Perl: 2 Building Programs	4	0.4
CGI/Perl: 3 Web Applications	4	0.4
CGI/Perl: 4 Interacting with Databases	4	0.4
Certified Internet Webmaster Foundations 1D0-410: The Internet and the World Wide Web	5	0.5

Certified Internet Webmaster Foundations 1D0-410: E-Mail, FTP, Newsgroup and Telnet	3	0.3
Certified Internet Webmaster Foundations 1D0-410: Objects, Plug-Ins, Viewers and Security	4	0.4
Certified Internet Webmaster Foundations 1D0-410: Search Engines and W-Commerce	4	0.4
Certified Internet Webmaster Foundations 1D0-410: Web Page Authoring and HTML Coding	4	0.4
Certified Internet Webmaster Foundations 1D0-410: Graphical Elements, Hyperlinks and Table	4	0.4
Certified Internet Webmaster Foundations 1D0-410: Forms, Images and Frames	5	0.5
Certified Internet Webmaster Foundations 1D0-410: HTML Editors and Extensions	4	0.4
Certified Internet Webmaster Foundations 1D0-410: Networking, Protocols, LANs and WANs	5	0.5
Certified Internet Webmaster Foundations 1D0-410: TCP/IP, Internet Addressing and Servers	7	0.7
Certified Internet Webmaster Foundations 1D0-410: Scripting, Connectivity, and Security	5	0.5
Certified Internet Webmaster Foundations 1D0-410: Practice Exam for Internet Fundamentals	1	0.1
Certified Internet Webmaster Foundations 1D0-410: Practice Exam for Web Page Authoring Fu	1	0.1
Certified Internet Webmaster Foundations 1D0-410: Practice Exam for Networking Fundamenta	1	0.1
Certified Internet Webmaster Security 1D0-470: Security Fundamentals	5	0.5
Certified Internet Webmaster Security 1D0-470: Attack Types and Encryption	4	0.4
Certified Internet Webmaster Security 1D0-470: Protocol Layers and Security	3	0.3
Certified Internet Webmaster Security 1D0-470: Firewalls	4	0.4
Certified Internet Webmaster Security 1D0-470: Operating System Security	5	0.5
Certified Internet Webmaster Security 1D0-470: Assessing and Reducing Risk	4	0.4
Certified Internet Webmaster Security 1D0-470: Security Auditing	3	0.3
Certified Internet Webmaster Security 1D0-470: Auditing and the Control Phase	5	0.5
Certified Internet Webmaster Security 1D0-470: Attack Detection and Response	3	0.3
Certified Internet Webmaster Security 1D0-470: Auditing and Log Analysis	4	0.4
Cisco CCNA 640-801: 1 The Open Systems Interconnect Model (OSI)	1	0.1
Cisco CCNA 640-801: 2 Hardware and the OSI Reference Model	2	0.2
Cisco CCNA 640-801: 3 Wide Area Network Protocols	1	0.1
Cisco CCNA 640-801: 4 TCP/IP Technologies	1	0.1
Cisco CCNA 640-801: 5 Understanding Layer 2 Switching Technologies	1	0.1
Cisco CCNA 640-801: 6 Understanding Layer 3 Routing Technologies	1	0.1
Cisco CCNA 640-801: 7 Configuring a Cisco Switch	1	0.1
Cisco CCNA 640-801: 8 Configuring a Cisco Router	1	0.1
Cisco CCNA 640-801: 9 Creating and Applying Additional Router Configurations	2	0.2
Cisco CCNA 640-801: 10 Practice Exam	2	0.2
Cisco CCNP BSCI 642-801: 1 Routing Principles	2	0.2
Cisco CCNP BSCI 642-801: 2 Extending IP Addresses	2	0.2
Cisco CCNP BSCI 642-801: 3 Implementing OSPF in a Single Area	2	0.2
Cisco CCNP BSCI 642-801: 4 Interconnecting OSPF Areas	2	0.2

Cisco CCNP BSCI 642-801: 5 Applying Integrated IS-IS	2	0.2
Cisco CCNP BSCI 642-801: 6 Employing Enhanced IGRP	2	0.2
Cisco CCNP BSCI 642-801: 7 Configuring Border Gateway Protocol	1	0.1
Cisco CCNP BSCI 642-801:8 Scaling BGP Networks	1	0.1
Cisco CCNP BSCI 642-801: 9 Routing Update Optimization & Redistribution	2	0.2
Cisco CCNP BSCI 642-801: 10 Practice Exam	2	0.2
Client/Server Technology for Managers	4	0.4
CMS: CMS for New Users	4	0.4
CMS: Advanced CMS Functions	3	0.3
COBOL: 1 Basics	4	0.4
COBOL: 2 Program Structure	3	0.3
COBOL: 3 Data Structure	3	0.3
COBOL: 4 Coding the Procedure Division	3	0.3
COBOL: 5 Completing the Procedure Division	2	0.2
COBOL: 6 Numerics	2	0.2
COBOL: 7 Coding Arithmetic Statements	3	0.3
COBOL(New): 1 CICS and the New COBOL	3	0.3
COBOL(New): 2 Migration to the New COBOL	3	0.3
COBOL(New): 3 Functions in the New COBOL	2	0.2
COBOL(New): 4 Compiling and Debugging	3	0.3
COBOL: (OS/VS): 1 Fundamentals	2	0.2
COBOL: (OS/VS): 2 Program Structure	2	0.2
COBOL: (OS/VS): 3 Data Division	3	0.3
COBOL: (OS/VS): 4 Procedure Division	4	0.4
COBOL: (OS/VS): 5 Completing Your Program	3	0.3
COBOL: (OS/VS): 6 Numerics	2	0.2
COBOL: (OS/VS): 7 Arithmetic Statements	3	0.3
ColdFusion MX: Introduction and Installation	3	0.3
ColdFusion MX: Talking with the Database	3	0.3
ColdFusion MX: Displaying Data	3	0.3
ColdFusion MX: Programming and Application Framework	3	0.3
ColdFusion MX: Custom Tags and Building Blocks	3	0.3
ColdFusion MX: Using E-mail, Complex Data Types, and FTP	4	0.4
ColdFusion MX: Securing, Debugging, and Improving Application Performance	3	0.3
ColdFusion MX: Using Flash, Java, and XML	3	0.3
ColdFusion MX: Integration and Understanding Fusebox and FLiP	2	0.2
ColdFusion MX: Functions, Tags, and Resources	2	0.2

ColdFusion MX For Dummies: Introduction and Installation	3	0.3
ColdFusion MX For Dummies: Talking with the Database	3	0.3
ColdFusion MX For Dummies: Displaying Data	3	0.3
ColdFusion MX For Dummies: Programming and Application Framework	3	0.3
ColdFusion MX For Dummies: Custom Tags and Building Blocks	3	0.3
ColdFusion MX For Dummies: Using E-mail, Complex Data Types, and FTP	4	0.4
ColdFusion MX For Dummies: Securing, Debugging, and Improving Application Performance	3	0.3
ColdFusion MX For Dummies: Using Flash, Java, and XML	3	0.3
ColdFusion MX For Dummies: Integration and Understanding Fusebox and FLiP	2	0.2
ColdFusion MX For Dummies: Functions, Tags, and Resources	2	0.2
CompTIA A+: 1 Computer Basics	3	0.3
CompTIA A+: 2 Bus Structures and Microprocessors	3	0.3
CompTIA A+: 3 Memory and Data Storage	3	0.3
CompTIA A+: 4 Powering and Disassembling	4	0.4
CompTIA A+: 5 Input and Output	3	0.3
CompTIA A+: 6 Printers and Portable Systems	2	0.2
CompTIA A+: 7 Keeping the PC Running	3	0.3
CompTIA A+: 8 OS Basics and Windows 95, 98, and Me	4	0.4
CompTIA A+: 9 Windows 2000 and XP	3	0.3
CompTIA A+: 10 Networking	4	0.4
CompTIA A+: 11 Working on the Network and Internet	3	0.3
CompTIA A+: 12 Practice Exam	3	0.3
CompTIA A+ 2001 Hardware and Operating System Certification: 1 Computer Introduction	5	0.5
CompTIA A+ 2001 Hardware and Operating System Certification: 2 The System Board	5	0.5
CompTIA A+ 2001 Hardware and Operating System Certification: 3 Connecting Peripherals	4	0.4
CompTIA A+ 2001 Hardware and Operating System Certification: 4 Operating Systems	2	0.2
CompTIA A+ 2001 Hardware and Operating System Certification: 5 MS/ DOS	5	0.5
CompTIA A+ 2001 Hardware and Operating System Certification: 6 Windows 9X and 2000	3	0.3
CompTIA A+ 2001 Hardware and Operating System Certification: 7 Disk Drives	3	0.3
CompTIA A+ 2001 Hardware and Operating System Certification: 8 Monitors	3	0.3
CompTIA A+ 2001 Hardware and Operating System Certification: 9 Modems	3	0.3
CompTIA A+ 2001 Hardware and Operating System Certification:10 Printers	6	0.6
CompTIA A+ 2001 Hardware and Operating System Certification:11 Networks	4	0.4
CompTIA A+ 2001 Hardware and Operating System Certification:12 Troubleshooting	3	0.3
CompTIA A+ 2001 Hardware and Operating System Certification:13 Maintenance Tasks	3	0.3
CompTIA A+ Certification: 1 Computer Introduction	6	0.6
CompTIA A+ Certification: 2 The System Board	6	0.6

CompTIA A+ Certification: 3 Connecting Peripherals	6	0.6
CompTIA A+ Certification: 4 Operating Systems	4	0.4
CompTIA A+ Certification: 5 MS/DOS	6	0.6
CompTIA A+ Certification: 6 Windows 3X and 95	6	0.6
CompTIA A+ Certification: 7 Disk Drives	6	0.6
CompTIA A+ Certification: 8 Monitors	6	0.6
CompTIA A+ Certification: 9 Modems	6	0.6
CompTIA A+ Certification: 10 Printers	6	0.6
CompTIA A+ Certification: 11 Networks	6	0.6
CompTIA A+ Certification: 12 Troubleshooting	6	0.6
CompTIA A+ Certification: 13 Maintenance Tasks	6	0.6
CompTIA Network +: 1 Network Topology and Operating Systems	3	0.3
CompTIA Network +: 2 Network Media and Elements	3	0.3
CompTIA Network +: 3 The OSI Reference Model and Physical Layer	3	0.3
CompTIA Network +: 4 Data Link, Network and Transport Layers	2	0.2
CompTIA Network +: 5 Understanding TCP/IP	3	0.3
CompTIA Network +: 6 TCP/IP Configuration and Utilities	4	0.4
CompTIA Network +: 7 Remote Connectivity	3	0.3
CompTIA Network +: 8 Network Installation	3	0.3
CompTIA Network +: 9 Security, Maintenance, and Support	3	0.3
CompTIA Network +: 10 Troubleshooting	2	0.2
Computer Basics: Using Your PC	4	0.4
Computing Concepts: 1 Types of Security	3	0.3
Computing Concepts: 2 Security Risks	3	0.3
Computing Concepts: 3 Database Basics	3	0.3
Computing Concepts: 4 Selecting Databases	3	0.3
Computing Concepts: 5 Data Processing	2	0.2
Computing Concepts: 6 Managing Data	2	0.2
Computing Concepts: 7 Teleprocessing	2	0.2
Computing Concepts: 8 Transmitting Data	3	0.3
Computing Concepts: 9 Messages	2	0.2
Crystal Reports 8: 1 Getting Started	4	0.4
Crystal Reports 8: 2 Designing a Report	4	0.4
Crystal Reports 8: 3 Selecting Records	3	0.3
Crystal Reports 8: 4 Sorting and Grouping Data	4	0.4
Crystal Reports 8: 5 Creating Summary Totals, Reports, and Graphs	4	0.4
Crystal Reports 8: 6 Formulas and Functions	4	0.4

Crystal Reports 8: 7 Printing and Exporting	2	0.2
Crystal Reports 8: 8 Linking Tables	3	0.3
Customer Service: 1 Defining Service	4	0.4
Customer Service: 2 Communicating	4	0.4
Customer Service: 3 Fixing Problems	4	0.4
Customer Service: 4 Building a Department	4	0.4
Customer Service: 5 Tools of the Trade	4	0.4
Data Warehousing: Concepts	4	0.4
Data Warehousing: Management	4	0.4
DB2: 1 The Programming Environment	2	0.2
DB2: 2 Row and Table Manipulation	3	0.3
DB2: 3 Program Development and Efficiency	3	0.3
Dreamweaver MX: Introduction	3	0.3
Dreamweaver MX: Setting Up a Web Site	4	0.4
Dreamweaver MX: Designing the Site	6	0.6
Dreamweaver MX: Adding Graphics	2	0.2
Dreamweaver MX: Tables	3	0.3
Dreamweaver MX: Frames	3	0.3
Dreamweaver MX: Styles and CSS	3	0.3
Dreamweaver MX: Dynamic HTML	4	0.4
Dreamweaver MX: Advanced DHTML	3	0.3
Dreamweaver MX: Multimedia Integration	4	0.4
Dreamweaver MX: Dynamic Web Sites	3	0.3
Dreamweaver MX: Forms and Interactivity	4	0.4
Dreamweaver MX For Dummies: Introduction	3	0.3
Dreamweaver MX For Dummies: Setting Up a Web Site	4	0.4
Dreamweaver MX For Dummies: Designing the Site	6	0.6
Dreamweaver MX For Dummies: Adding Graphics	2	0.2
Dreamweaver MX For Dummies: Tables	3	0.3
Dreamweaver MX For Dummies: Frames	3	0.3
Dreamweaver MX For Dummies: Styles and CSS	3	0.3
Dreamweaver MX For Dummies: Dynamic HTML	4	0.4
Dreamweaver MX For Dummies: Advanced DHTML	3	0.3
Dreamweaver MX For Dummies: Multimedia Integration	4	0.4
Dreamweaver MX For Dummies: Dynamic Web Sites	3	0.3
Dreamweaver MX For Dummies: Forms and Interactivity	4	0.4
Dynamic HTML: 1 DHTML and Style Sheets	4	0.4

Dynamic HTML: 2 Using JavaScript	4	0.4
Dynamic HTML: 3 Objects and Events	4	0.4
Dynamic HTML: 4 Styles and Content	4	0.4
Dynamic HTML: 5 Data From Other Sources	4	0.4
EASYTRIEVE: 1 Using EASYTRIEVE PLUS	2	0.2
EASYTRIEVE: 2 Enhancing the Program	2	0.2
E-Commerce: 1 Your E-Business	4	0.4
E-Commerce: 2 Getting Started	3	0.3
E-Commerce: 3 Influences on E-Commerce	3	0.3
E-Commerce: 4 Killer Apps	4	0.4
E-Commerce: 5 Developing Your E-Business	5	0.5
E-Commerce: 6 RealTime and Data Mining	4	0.4
E-Commerce: 7 Lowering Your Business Costs	5	0.5
E-Commerce: 8 Customer Service and Payment	4	0.4
E-Commerce: 9 Marketing Your E-Business	4	0.4
E-Commerce:10 Advertising on the Internet	4	0.4
E-Commerce:11 Building Marketing Strategy	5	0.5
E-Commerce:12 Resource Planning	4	0.4
E-Commerce:13 Managing Your E-Business	5	0.5
Estate Planning: 1 Starting an Estate Plan	4	0.4
Estate Planning: 2 Sorting Out Your Assets	4	0.4
Estate Planning: 3 Preparing Your Will	4	0.4
Estate Planning: 4 All About Probate	4	0.4
Estate Planning: 5 Considering Your Family	4	0.4
Estate Planning: 6 Taxes to Expect	4	0.4
Estate Planning: 7 Tax Strategies	4	0.4
Estate Planning: 8 Retirement Issues	4	0.4
Estate Planning: 9 Revising an Estate Plan	4	0.4
European Computer Driving Licence: 1 Understanding Information Technology	3	0.3
European Computer Driving Licence: 2 Using the Computer and Managing Files	4	0.4
European Computer Driving Licence: 3 Word Processing	7	0.7
European Computer Driving Licence: 4 Creating and Using Spreadsheets	4	0.4
European Computer Driving Licence: 5 Creating and Using Databases	4	0.4
European Computer Driving Licence: 6 Building and Delivering Presentations	7	0.7
European Computer Driving Licence: 7 The World Wide Web and Electronic Mail	5	0.5
European Computer Driving Licence 4.0: 1 Concepts of Information Technology (IT)	3	0.3
European Computer Driving Licence 4.0: 2 Using the Computer and Managing Files	5	0.5

European Computer Driving Licence 4.0: 3 Word Processing	6	0.6
European Computer Driving Licence 4.0: 4 Spreadsheets	9	0.9
European Computer Driving Licence 4.0: 5 Database	5	0.5
European Computer Driving Licence 4.0: 6 Presentation	7	0.7
European Computer Driving Licence 4.0: 7 Information and Communication	6	0.6
Excel 97: 1 Getting Started	3	0.3
Excel 97: 2 Modifying Worksheets	4	0.4
Excel 97: 3 Using Excel Tools	4	0.4
Excel 2000 MOUS: 1 Working with Cells	4	0.4
Excel 2000 MOUS: 2 Working with Files	4	0.4
Excel 2000 MOUS: 3 Formatting Worksheets	4	0.4
Excel 2000 MOUS: 4 Page Setup and Printing	4	0.4
Excel 2000 MOUS: 5 Worksheets & Workbooks	4	0.4
Excel 2000 MOUS: 6 Formulas and Functions	4	0.4
Excel 2000 MOUS: 7 Charts and Objects	4	0.4
Excel 2000 MOUS Expert: 1 Importing and Exporting Data	4	0.4
Excel 2000 MOUS Expert: 2 Working with Templates, Links, and Report Manager	2	0.2
Excel 2000 MOUS Expert: 3 Formatting, Sorting, and Filtering Data	3	0.3
Excel 2000 MOUS Expert: 4 Naming Ranges, Working with Macros, and Customizing Toolbars	4	0.4
Excel 2000 MOUS Expert: 5 Validating and Auditing Data	2	0.2
Excel 2000 MOUS Expert: 6 Analyzing Data and Using PivotTables	3	0.3
Excel 2000 MOUS Expert: 7 Sharing Work and Adding Security	3	0.3
Excel 2002: 1 Working with Cells	4	0.4
Excel 2002: 2 Working with Files	3	0.3
Excel 2002: 3 Formatting Worksheets	4	0.4
Excel 2002: 4 Page Setup and Printing	2	0.2
Excel 2002: 5 Worksheets and Workbooks	4	0.4
Excel 2002: 6 Formulas and Functions	3	0.3
Excel 2002: 7 Charts and Objects	2	0.2
Excel 2003: 1 Getting Started	3	0.3
Excel 2003: 2 Creating a Spreadsheet	4	0.4
Excel 2003: 3 Formatting Data	3	0.3
Excel 2003: 4 Editing and Printing Worksheets	5	0.5
Excel 2003: 5 Managing Worksheets	3	0.3
Excel 2003: 6 Charts and Databases	4	0.4
Excel 2003: 7 Hypertext and Tips	3	0.3
Excel 2003 For Dummies: 1 Getting Started	3	0.3

Excel 2003 For Dummies: 2 Creating a Spreadsheet	4	0.4
Excel 2003 For Dummies: 3 Formatting Data	3	0.3
Excel 2003 For Dummies: 4 Editing and Printing Worksheets	5	0.5
Excel 2003 For Dummies: 5 Managing Worksheets	3	0.3
Excel 2003 For Dummies: 6 Charts and Databases	4	0.4
Excel 2003 For Dummies: 7 Hypertext and Tips	3	0.3
Exchange 2000 Administration MCSE 70-224: 1 Installation and Coexistence	3	0.3
Exchange 2000 Administration MCSE 70-224: 2 Creating and Managing Recipient Objects	3	0.3
Exchange 2000 Administration MCSE 70-224: 3 Creating and Managing Groups and Connectors	4	0.4
Exchange 2000 Administration MCSE 70-224: 4 Deploying Internet Messaging	2	0.2
Exchange 2000 Administration MCSE 70-224: 5 Administering the Chat Service	2	0.2
Exchange 2000 Administration MCSE 70-224: 6 Working with Clients	2	0.2
Exchange 2000 Administration MCSE 70-224: 7 Using Public Folders	2	0.2
Exchange 2000 Administration MCSE 70-224: 8 Security and Performance	3	0.3
Exchange 2000 Administration MCSE 70-224: 9 Backing Up Data	2	0.2
Exchange 4.0: Using Microsoft Exchange	2	0.2
Exchange 4.0:1 Using Microsoft Exchange	2	0.2
Exchange 5.0:1 Using Microsoft Exchange 5.0	2	0.2
Exchange Server 4.0: 1 Planning	4	0.4
Exchange Server 4.0: 2 Installing and Configuring	6	0.6
Exchange Server 4.0: 3 Administering and Managing	8	0.8
Exchange Server 5.0: 1 Planning	6	0.6
Exchange Server 5.0: 2 Configuration	6	0.6
Exchange Server 5.0: 3 Installation	6	0.6
Exchange Server 5.0: 4 Managing	6	0.6
Exchange Server 5.0: 5 Monitoring	6	0.6
Exchange Server 5.0: 6 Troubleshooting	6	0.6
Exchange Server 5.0: 7 Site Solutions	6	0.6
Exchange Server 5.5: 1 Planning	6	0.6
Exchange Server 5.5: 2 Strategies	6	0.6
Exchange Server 5.5: 3 Installing	6	0.6
Exchange Server 5.5: 4 Configuring	6	0.6
Exchange Server 5.5: 5 Managing	6	0.6
Exchange Server 5.5: 6 Monitoring	8	0.8
Exchange Server 5.5: 7 Troubleshooting	6	0.6
Exchange Server 5.5: 8 Connectivity	6	0.6
Exchange Server 5.5: 9 Site Solutions	6	0.6

Flash MX: Flash Overview	5	0.5
Flash MX: Animation	4	0.4
Flash MX: Text and Forms	3	0.3
Flash MX: Coordinated Animations	3	0.3
Flash MX: Sound and Music	3	0.3
FOCUS: 1 Getting Started	4	0.4
FOCUS: 2 Working with FOCUS	4	0.4
FOCUS: 3 Basic Report Preparation	3	0.3
FOCUS: 4 Creating Simple Reports	4	0.4
FOCUS: 5 Creating Complex Reports	4	0.4
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